

## CATERING OPERATIONS COURSE

£175.00

Course Format: Paper Based

Approximate Study Time: 80 Hours

You can spread the payments for this course over 4 monthly payments  
1 initial payment of £70.00, followed by 3 monthly payments of £35.00

This course is designed for all people working in or entering service in a hotel catering environment and who wish to understand better the range of catering services required, and how these integrate with other hotel and client functions.

### Objectives:

At the end of the course you will be able to:

- Describe types of caterers and catering operations
- Describe hotel catering functions and objectives
- Understand hotel catering organisations and policies
- Describe catering markets and events
- Understand the importance of market research and a marketing plan
- Practice good client relations
- Understand the importance of working with other hotel departments
- Understand menu pricing, planning and design
- Describe beverage planning and liquor laws
- Carry out function room set-up
- Understand the importance of production and service planning
- Describe additional client services



### The Course Includes the Following 10 Units:-

- **Unit 1:** Understanding types of catering operations, hotel catering policies and organisation
- **Unit 2:** Catering markets and events
- **Unit 3:** Marketing catering activities and services
- **Unit 4:** Improving and maintaining client relations
- **Unit 5:** Working with other hotel departments and functions
- **Unit 6:** Meal functions and menu planning
- **Unit 7:** Beverage functions and planning
- **Unit 8:** Function room selection and set-up
- **Unit 9:** Production and service planning
- **Unit 10:** Other Client Services

### Course Duration:

Students may register at any time and have a full year to complete their studies. The course will take approximately 80 hours of study to complete.

### Technical Support:

Once you have enrolled, you will have access to your own personal tutor by mail or email. You will receive full tutor support for a 12 month period.

### Qualification:

The course is designed for personal development and is not externally accredited. Students who successfully complete the series of assignments will receive a certificate of completion (Non-Accredited).