

## TEACHING ASSISTANT COURSE – LEVEL 2 AWARD



The **Teaching Assistant - Level 2 Course** is designed for people who wish to gain an understanding of the principles and practices of teaching/classroom assistant roles.

The aims of the course are to provide comprehensive knowledge and skills appropriate the conduct of a classroom support role, and to participation in a wide range of classroom support a activities. Each unit is followed by a written assignment, which is submitted and marked by your tutor. There is no external examination required.

The course is designed for study by distance learning at work or at home. Students receive course manual, assignments and study guide plus tutor support by mail and email. You can start at any time and plan your studies over a period of up to one year from the time of enrolment.

**Please Note:** We now also offer the Support Work in Schools – Level 2 Course and Supporting Teaching & Learning in Schools – Level 3 Course which both lead to qualifications listed on the Qualifications and Credit Framework Database (QCF).

**Price:**  
£250.00

**Instalment Options:**  
You can spread the payments for this course over 4 monthly payments. 1 initial payment of £100.00, followed by 3 monthly payments of £50.00.

**Course Format:**  
Paper Based Course Materials

**Assessment:**  
Coursework

**Approximate Study Time:**  
80 Hours of Self Study

### The Course Covers the Following 4 Mandatory Units:-

#### ➤ **Unit One – Supporting the Teacher**

The following topics are covered: The learning environment; Pupil behaviour; and Observing and recording.

#### ➤ **Unit Two – Supporting the Pupil**

The following topics are covered: Care and support; Health and hygiene; and Child protection.

#### ➤ **Unit Three – Supporting the Curriculum**

The following topics are covered: The National Curriculum; Planning, evaluating and assisting; and Pupils during all learning activities.

#### ➤ **Unit Four – Supporting the School**

The following topics are covered: Legal requirements; School organisation; and Policies and procedures.

### The Course Also Covers the Following 5 Optional Units (3 Required):-

#### ➤ **Unit Five – Supporting ICT in the Classroom**

The following topics are covered: Preparation and Maintenance of ICT Equipment; Supporting the Use of ICT Equipment; and Keeping Pupil Records.



## ➤ Unit Six – Supporting Pupils with Special Education Needs

The following topics are covered: Inclusion and Special Educational Needs; and Support for Learners.



## ➤ Unit Seven – Supporting Literacy Development

The following topics are covered: Supporting the Development of Reading Skills; Supporting the Development of Writing Skills; and Supporting the Development of Speaking and Listening Skills.

## ➤ Unit Eight – Supporting Numeracy Development

The following topics are covered: Supporting the Development of Number Skills; Supporting the Development of Problem Solving and Data Handling Skills; and Supporting the Understanding of Measures, Shape and Space.

## ➤ Unit Nine – Working with Others

The following topics are covered: Working in Teams; Working with Colleagues; and Working with other Professionals and Parents.

### Pre-Requirements:

There are no particular entry requirements.

### Course Duration & Support:

Students may register at any time and have a full year to complete their studies. You also have access to a personal tutor by mail or email for a 12 month period. As the course is self study you can complete in as little or as long a time as you prefer.

### Assessment:

You will be assessed on coursework which is detailed in the course materials. Most coursework consists of short paragraph answers to set questions. Your work can be sent back to your course tutor by email or by post.

### Qualification:

The award is gained from successfully completed coursework so there is no exam to complete.

On successful completion of this course, students will receive a **Level 2 Teaching Assistant Award**.

This award has been independently accredited at a level of learning equivalent to level 2 on the National Qualifications Framework (NQF) and is comparable to working at GCSE or NVQ Level 2.

The award is issued through NCFE. NCFE is recognised as an awarding body by the qualification regulators ('regulators') for England, Wales and Northern Ireland. The regulators are the Office of the Qualifications and Examinations Regulator (Ofqual) in England, the Department for Children, Education, Lifelong Learning and Skills (DCELLS) in Wales and the Council for Curriculum, Examinations and Assessment (CCEA) in Northern Ireland.

