



## MCTS – 70-620 CONFIGURING WINDOWS VISTA COURSE



The **Microsoft Certified Technology Specialist 70-620 (Configuring Windows Vista) Course** is for entry-level computer administrators and help desk personnel who want to pass Microsoft Certified Technical Specialist (MCTS) exam 70-620.

Students will learn basic Windows Vista administrative skills, including installing and maintaining Windows Vista on desktop and notebook computers.

Topic coverage includes customization, troubleshooting, security, system monitoring/configuration, and file management. Student will also learn how to install applications, devices, drivers, and printers; how to configure and secure Internet Explorer 7; and how to work with mobile systems.

**PLEASE NOTE:** The MCTS 70-620 Course is designed as a theory-based course but does contain all relevant information on how to complete practical exercises if you have the available equipment, software & resources available.

### Benefits of MCP Certification:

- Industry recognition of your knowledge with Microsoft products and technologies;
- Access to technical and product information, through the MCP Secured site;
- Invitations to Microsoft conferences, technical training sessions, and special events.; and
- An MCP logo, certificate, transcript, wallet card, and lapel pin to identify you as an Microsoft Certified Professional (MCP) to colleagues or clients.

### Course Objectives:

**After completing the course, students will be able to:**

- Upgrade from Windows XP to Windows Vista, upgrade from one edition of Windows Vista to another, and perform a clean installation of Windows Vista.
- Customize the desktop, configure and troubleshoot Windows Aero, and troubleshoot start-up issues.
- Configure security settings.
- Monitor the Operating System.
- Configure networking, accessibility features, and parental controls.
- Manage files and folders.
- Install and configure software and devices.
- Customise and secure Internet Explorer.
- Configure built-in media and productivity applications.
- Configure notebooks, tablet PCs, and handheld devices.

**Price:**  
£200.00

**Instalment Options:**  
You can spread the payments for this course over 4 monthly payments. 1 initial payment of £80.00, followed by 3 monthly payments of £40.00.

**Course Format:**  
Course Books with CD ROMs & Online Practice Exams

**Assessment:**  
Microsoft's 70-620 Examination

**Approximate Study Time:**  
100 Hours of Self Study

- Configure mobile networking, offline files, and remote assistance and remote desktop.

**The MCTS 70-620 Certification course consists of the following items:**

➤ **MCTS 70-620 Certification Course Book**

**The following Units are covered in the MCTS 70-620 Course Book:**

- **Unit 1 – Upgrade & Installation**

The following topics are covered in this lesson: Upgrades; and Installation.

- **Unit 2 – Post-Installation Tasks**

The following topics are covered in this lesson: Customisation; Windows Aero; and Startup troubleshooting.

- **Unit 3 – Security**

The following topics are covered in this lesson: User accounts; Windows Firewall; Windows Update; and Malware.

- **Unit 4 – Monitoring**

The following topics are covered in this lesson: System information; and Event Viewer.

- **Unit 5 – Configuration**

The following topics are covered in this lesson: Networking; Accessibility features; and Parental Controls.

- **Unit 6 – File Management**

The following topics are covered in this lesson: Folders; Files; Sharing; Searching; and Data protection.

- **Unit 7 – Software & Devices**

The following topics are covered in this lesson: Applications; Devices and drivers; and Printers.

- **Unit 8 – Internet Explorer 7**

The following topics are covered in this lesson: Configuration; and Security.

- **Unit 9 – Applications**

The following topics are covered in this lesson: Media applications; Windows Sidebar; Windows Mail; Windows Meeting Space; Windows Calendar; and Windows Fax and Scan.

- **Unit 10 – Mobile Computing**

The following topics are covered in this lesson: Configuration; Power settings; Tablet PCs; Handheld devices; and Portable computer maintenance and troubleshooting.

- **Unit 11 – Mobile Networking**

The following topics are covered in this lesson: Network connectivity; Offline files; and Remote Assistance and Remote Desktop.

➤ **MCTS 70-620 Online CertBlaster Software**

The course comes with DTI Publishing's Online CertBlaster exam preparation software absolutely free. CertBlaster covers mock examination questions in multiple choice or multiple answer formats. This software is the perfect addition to help prepare for your exam.

## ➤ MCTS 70-620 CD Rom MeasureUp Software

The MeasureUp Practice Tests prepare you to pass the certification exam and the exams of daily life on the job. Practice tests are written by industry experts in the subject matter. They work closely with certification providers to understand the exam objectives, participate in beta testing and take the exam themselves before creating new practice tests. MeasureUp's quality content and innovative technology have earned the prestigious credential of Microsoft Certified Practice Test Provider.

### Pre-Requirements:

Students should be familiar with the use and working of Personal Computers.

To complete the practical elements of this course, students would require a PC running Windows XP Professional (For upgrade purposes) and the following software packages: Windows Vista Ultimate; .NET Framework 2.0; MSXML6; Avast! Pro antivirus software (Evaluation copy available from [www.avast.com](http://www.avast.com)); Ad-Aware 2007 (Free Copy Available); and Windows Vista Compatible drivers for all hardware on the PC.

Students would also require the following network requirements: DHCP, DNS, and a network infrastructure (Cabling, hubs, switches etc); Internet access; and a wireless network.

### Course Duration & Support:

Students may register at any time. The courses are designed as self-study courses but if you have any problems you can email our email support. As the course is self study you can complete in as little or as long a time as you prefer, and we do not impose a cut-off date for study.

### Assessment:

Assessment is from the Microsoft 70-620 Examination. Examinations are in a multiple choice/multiple answer format.

### Qualification:

On Completion of the MCTS 70-620 Certification Courses, you can apply for the Microsoft **70-620 Examination**.

Examinations must be sat at a registered Prometric testing centre and are currently £99.00 + VAT each.

You can locate testing centres and schedule appointments on their Website:

**Prometric website** – <http://www.prometric.com/>

