

Operations Management - Level 3 Course

Key Information

Course Format:
Paper Based Course Materials

Price:
£312.00

Assessment:
Written Assignments

Payment Options:
Spread the cost over 4 monthly payments

Approximate Study Time:
100 Hours of Self Study

Initial Payment of
£153.00

Approximate Delivery Time:
1-2 Working Days (Courier Service)

Followed by 3 payments of:
£53.00



The **Operations Management - Level 3 Course** has been specially written by an experienced tutor and practitioner in the area of Operations Management. If you want to enter this varied and exciting area of work or want to enhance your knowledge and skills, this is the course for you.

On successful completion of this course students will receive an accredited Level 3 Certificate of Achievement.

As you will see from the description of the course below, the range of the various components of the study of Operations Management is enormous. We cover it all, so that whatever your next step, you will have a good grounding of the theory involved prior to undertaking on-the-job experience or, if you are already working in a business environment, your expertise will be increased considerably.

What is Operations Management?

Management can be defined as:

The process of designing, creating and maintaining an effective working environment where individuals or groups can work together to achieve their defined aims.

There are a number of key points to management:

- Managers carry out a vast range of different activities, many of which will likely not be in any job description. They could be responsible for hiring, training and development, health and safety, financial planning, marketing, leadership, planning, project management, discipline etc.
- Management occurs at all levels within an organisation, and within every organisation.
- The primary role of most managers is to achieve productivity and quality. This is usually true in any field of endeavour.

This newly developed course will provide you with a broad introduction to these key components of this exciting and challenging field. As part of your course, you will be supplied with a supplementary Study Guide. This has been written to help you with your studies and to supplement the specific information and guidance given in the course material itself.

The Course Includes the Following Units:-

- Management Introduction
- Operations Management Introduction
- Strategic Management
- Process Design
- Capacity Planning
- Inventory Management
- Supply Chain Management
- Lean Operations and JIT (Just in time)
- People Management

Operations Management - Level 3 Course

Prerequisites:

There are no particular entry requirements although students should have a decent level of literacy (up to grade C at GCSE or equivalent). Do bear in mind this is a Level 3 course so the required answers will be exploratory in nature.

Course Duration & Support:

Students may register at any time and have a full year to complete their studies. You also have access to a personal tutor by mail or email for a 12 month period. As the course is self study you can complete in as little or as long a time as you prefer.

Assessment:

You will be assessed on coursework which is detailed in the course materials. Most coursework consists of short paragraph answers to set questions. Your work can be sent back to your course tutor by email or by post.

As well as the tutor-marked assignments, you will also be given a number of self-assessment exercises to go through. The materials and accompanying exercises provided will help you to develop the necessary knowledge and confidence to successfully complete the tutor-marked assignments.

Certification:

At the end of this course successful learners will receive a Certificate of Achievement from ABC Awards and Certa Awards and a Learner Unit Summary (which lists the components the learner has completed as part of the course). The course has been endorsed under the ABC Awards and Certa Awards Quality Licence Scheme. This means that Kendal Publishing has undergone an external quality check to ensure that the organisation and the courses it offers, meet defined quality criteria. The completion of this course alone does not lead to a regulated qualification* but may be used as evidence of knowledge and skills gained.

The Learner Unit Summary may be used as evidence towards Recognition of Prior Learning if you wish to progress your studies in this subject. To this end the learning outcomes of the course have been benchmarked at Level 3 against level descriptors published by Ofqual, to indicate the depth of study and level of demand/complexity involved in successful completion by the learner. Information on level descriptors can be found on the Ofqual's level descriptors page. We provide a link to this on each course page of our website. The course itself has been designed by Kendal Publishing to meet specific learners' and/or employers' requirements which cannot be satisfied through current regulated qualifications. ABC Awards & Certa Awards endorsement involves robust and rigorous quality audits by external auditors to ensure quality is continually met. A review of courses is carried out as part of the endorsement process.

ABC Awards and Certa Awards have long-established reputations for providing high quality vocational qualifications across a wide range of industries. ABC Awards and Certa Awards combine over 180 years of expertise combined with a responsive, flexible and innovative approach to the needs of our customers.

Renowned for excellent customer service, and quality standards, ABC Awards and Certa Awards also offer regulated qualifications for all ages and abilities post-14; all are developed with the support of relevant stakeholders to ensure that they meet the needs and standards of employers across the UK.

*Regulated qualification refers to those qualifications that are regulated by Ofqual / CCEA / Qualification Wales